

Journal of Applied Poultry Research
Manuscript Preparation Checklist

The following checklist is designed to help you prepare and revise your manuscript according to journal style and format. For additional details, consult the *Instructions to Authors* on the journal Web site (<http://japr.fass.org>). Please make changes as needed; manuscripts not in appropriate format may be delayed in the publication process.

Title Page

- Abbreviated title is included (maximum of 30 characters and spaces; avoid abbreviations).
- All authors and affiliations are listed, identified by symbol footnotes (*, †, ‡, §, #, ||), and in the correct order.
- Primary audience is listed.
- Corresponding author name, address, and e-mail address are on the title page.

Summary

- Is a maximum of 250 words.
- Abbreviations are used sparingly and consistently, and no references are cited in this section.
- Summary ends with 1 or 2 sentences that highlight important conclusions.
- Key words (3 to 8 terms) appear after the summary.

Text

- All lines and pages are numbered consecutively.
- Each author-defined abbreviation is spelled out at first use (the abbreviation follows the term, bolded and in parentheses).
- Supplier name, city, and state (or country) for all proprietary products are in the References and Notes; products are referred to in text by citation number.
- Units of measure are spelled out unless accompanied by a value or are used parenthetically.
- Commas are used for numbers $\geq 1,000$, and zeros precede decimals for numbers < 1 .
- Ordinal numbers < 10 th are spelled out.
- Cardinal numbers should be expressed as numerals rather than words (details are available at http://www.councilscienceeditors.org/publications/sf_numberstyle.cfm)

Conclusions and Applications

- Items in this section appear as a numbered list.
- No references are cited in this section of the paper.
- Includes the authors' conclusions from the study.
- Lists recommendations for application and constraints of the study.

References and Notes

- All references and notes are cited by number, within editorial brackets [], in the text.
- Items in this section are listed (and numbered) in the order in which they are first cited in text.
- Supplier name, city, and state for proprietary products are listed in this section, *not* in the full text.
- Extended descriptions of methodology are included in this section, as are personal communications.
- Journal titles are abbreviated ISO conventions on the NLM Web site (<http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?DB=pubmed>)
- Inclusive page numbers are provided for all references.
- Publisher name and location** are given for books, handbooks, reports, **proceedings**, and all other nonjournal references.

Tables

- Table titles are in the same format for all tables within a manuscript. Abbreviations used in a table are defined in that table.
- Tables are numbered by the order in which they are first referenced in the text.
- Manufacturer name and location are cited for any proprietary product appearing in the table.
- Abbreviations used in a table are defined in that table.
- For statistical superscript "a" comparisons, "a" should appear on the largest mean.
- Footnotes used in a table (except for statistical comparisons) are numbered.

Figures

- Original figures are of acceptable quality; figure preparation guidelines are online at <http://japr.fass.org/misc/ifora.dtl>
- For figures that are to be printed in color, a “[Color Charge Agreement](#)” form has been completed and filed with the PSA editorial office.
- Figure data, symbols, axis labels, and key are a minimum of 8 points, Times New Roman or Helvetica.
- Figures are labeled on front, lower right with *JAPR* manuscript number and figure number.
- Units of measure, when needed, follow the axis description, separated by a comma or in parentheses; for example, “CP intake, kg/d” or “CP intake (kg/d)”.
- Abbreviations used in the figure, including statistical notations, are defined in the caption.
- Figures being reprinted from previously published material (e.g., for symposium articles or reviews) are accompanied by permission of the copyright holder.

Editing Services

Before submission, or resubmission in the case of a revised manuscript, authors who believe their manuscripts would benefit from professional editing are encouraged to use a language-editing service, such as one of those listed below*:

American Journal Experts: <http://www.journalexperts.com>

Asia Science Editing: <http://www.asiascienceediting.com/>

BiomEditor: <http://www.biomeditor.com/>

Bioscienceeditors.com: <http://www.bioscienceeditors.com/>

BioScience Writers: <http://www.biosciencewriters.com/>

Boston BioEdit: <http://www.bostonbioedit.com/>

English Manager Science Editing: <http://www.sciencemanager.com/>

ESE–English Science Editing: <http://www.english-science.com/> Inter-Biotec: <http://www.inter-biotec.com/>

International Science Editing: <http://www.internationalscienceediting.com/>

Scriptoria: <http://www.script-edit.com/> SPI Publisher Services: <http://www.prof-editing.com/index.php>

SquirrelScribe.com: <http://www.squirrelscribe.com/>

Write Science Right: <http://www.writescienceright.com/>

*This is a partial list for informational purposes only. Neither *The Journal of Applied Poultry Research* nor the [Poultry Science Association](#) has an interest in these services, and neither endorses nor takes responsibility for these services, which are commercial, for-profit entities.

In addition, use of any of these services does not guarantee the acceptability of a manuscript for publication.